# The Hospital and Healthsystem Association of Pennsylvania Opioid Learning Action Network



## Data Portal and Website User Guide

December 12, 2019

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# HAP Opioid LAN Website

The HAP Opioid LAN Collaborative Portal is a website which OLAN project team members will share and other current information such as calendar events, educational materials, news articles, press releases, and more. Below is a description of the various sections of the website.



## Focus Areas

The focus areas of HAP's Opioid LAN centers around the adoption of four (4) pathways:

1. MAT in the ED: Increase medically assisted treatment (MAT) initiation in the emergency department, in the primary care setting, and warm hand-offs to MAT in the community

2. Warm Hand-off: Increase direct warm hand-offs to community providers for MAT or abstinence-based treatment, as well as, increased warm hand-offs in the primary care setting

3. Maternal OUD: Increase evidence-based Opioid Use Disorder (OUD) treatment and warm hand-offs for pregnant women through coordination with the PA Quality Collaborative

4. Direct Admissions: Increase the number of direct inpatient admissions for MAT initiation from the ED and of OUD patients hospitalized, overall
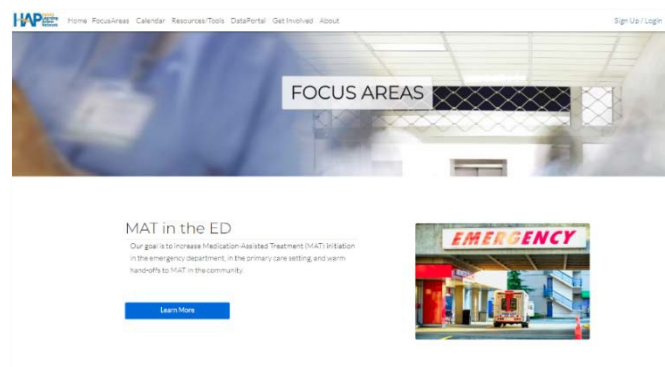
# Calendar

The calendar page contains HAP specific LAN events such as educational webinars, in-person meetings, and regional networking events. The *LAN Events* section helps to easily identify events facilitated by the LAN.
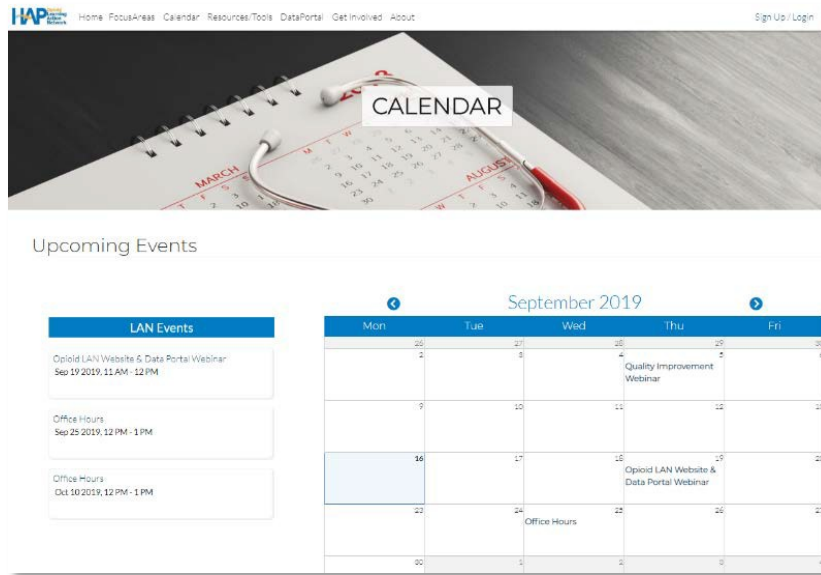


Clicking on the event name will present you with more information regarding the event, including location, details, and links to the event registration.
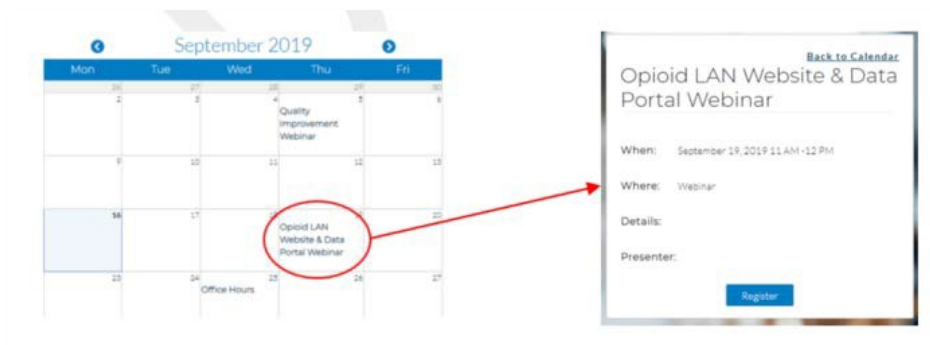
# Data Portal

The data portal section is where participating hospitals can have their designated user(s) sign in to submit data. If you do not have an account to access the data portal or currently not logged in, you will be prompted with the following screen.

# Resources/Tools

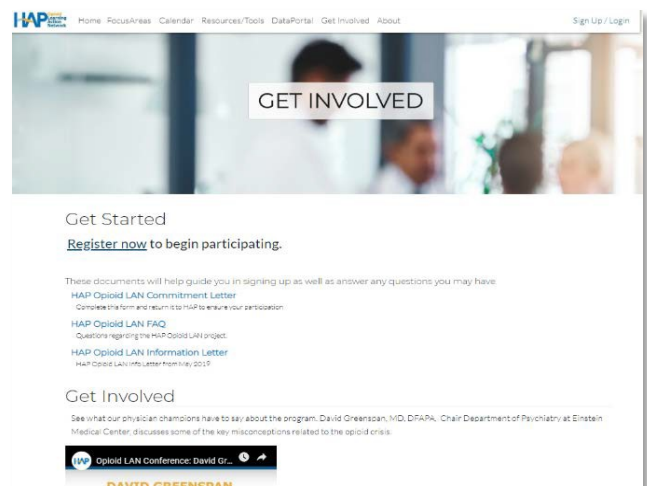The Resources/Tools section has educational documents, online resources, meeting materials, presentations, LAN-related press releases, and other LAN material.
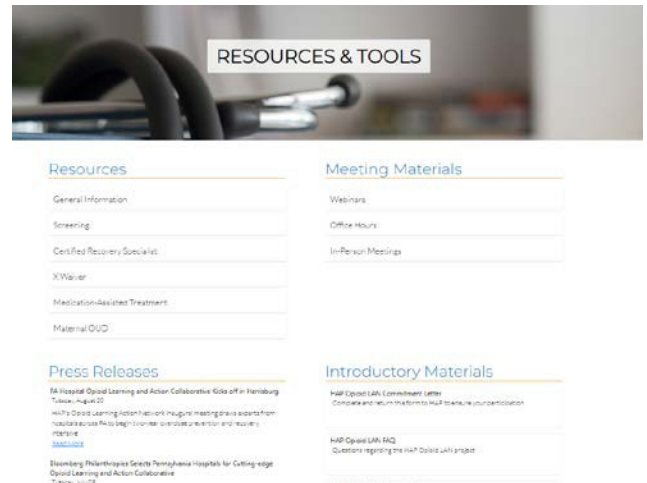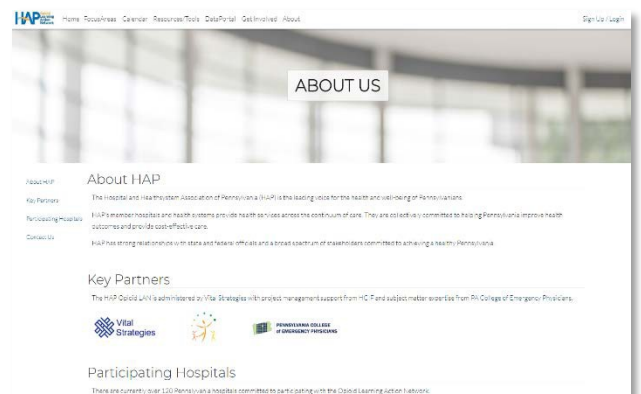


# Get Involved

Users interested in joining the Opioid LAN or learning more can register and download the appropriate documents.
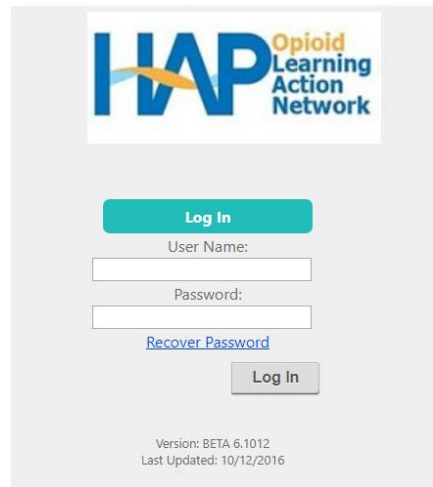


# About Us

This section has information regarding project history, project partners, and current participating hospitals
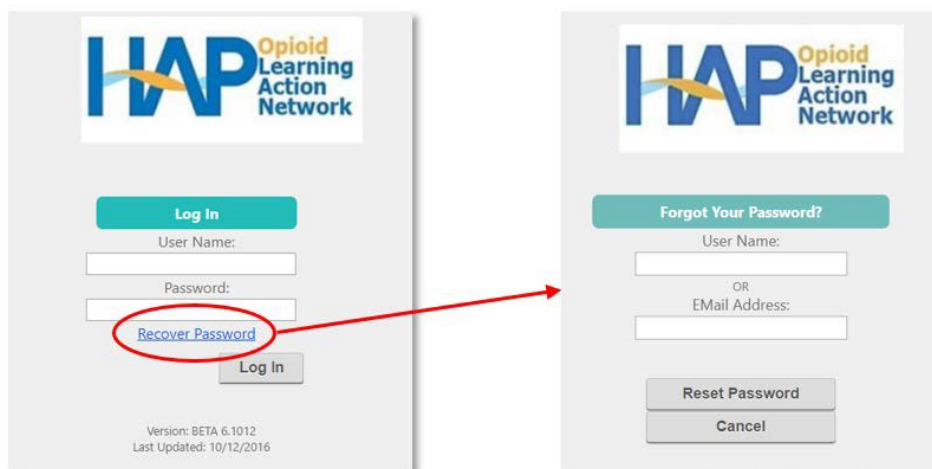
# HAP Opioid LAN data portal

The HAP Opioid LAN data portal is accessible via the Data Portal section of the HAP Opioid LAN website. Only authorized users are able to access the data portal due to sensitive data. Users seeking authorization may submit a request at HAP OLAN's data portal page.



## Recovering your password

Recovering your user password can be initiated by clicking Recover Password on the data portal log in screen. Upon entering either your username or email address, an email will automatically be sent to you from donotreply@hapopioidlan.org. Users may have to check their junk/spam folders and validate the domain as acceptable to be received.
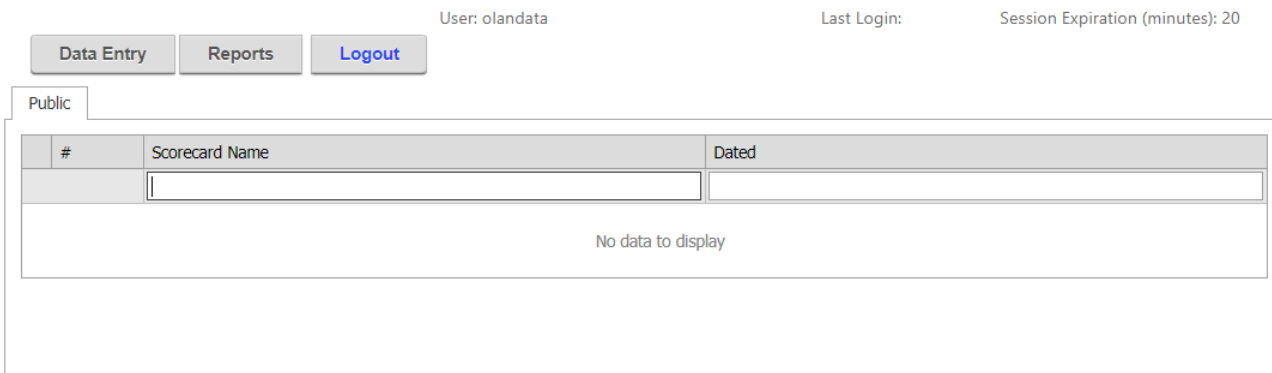
# New account creation

Users seeking an account must have an account with the HAP Opioid LAN website. For security purposes, users entering data must complete the data portal authorization request found via the data portal section within the HAP Opioid LAN website (HAP OLAN's data portal page).

# Navigation

Upon signing in, users will be presented with the homepage. You will be able to see any documents uploaded to this folder by an administrator. The main navigation areas are Data Status, Data Entry, and Reports.



## Data Entry

Items listed in the Public tab are open for public consumption. Anyone with access to the data portal will be able to see these documents and scorecards. The following items will be part of the Public Tab:

1. HAP Opioid LAN Data Portal and website User Guide
2. Data dictionary
3. Appendix containing ICD 10 codes
4. List of participating hospitals

## Header Descriptions

- Hospital
  - Name of the hospital or hospitals that a user has access to view
- Date
  - The month and year that can be viewed
- Status
  - Missing – Required data field(s) are missing
  - Pending – Required data field(s)
- Warnings
  - Shows the number of "warnings". A warning is denoted when a required self-reported field is missing data
- Errors
  - Shows the number of "errors". An error is denoted when required self-reported data does not pass the data validation parameters

## Data Entry

Data entered into any data entry form will be saved automatically when the user performs **any** action that refreshes the screen, i.e., click any button at the top or bottom of the page or change a dropdown menu. If a user enters data into a form but closes the browser, data will not be saved.

| User: olandata | Last Login: | Session Expiration (minutes): 19 |

| Home | Reports | Logout |

Hospital [demo hospital ▼] Date [October 2019 ▼] Domain [Opioid LAN: Opioid LAN ▼]

**Opioid LAN: Opioid LAN**

| Measure | Entry |
| --- | --- |
| 1. Total Number of Opioid Use Disorder encounters in the emergency department | 25 |
| 2. Total Number of Opioid Overdose encounters in the emergency department | 22 |
| 3a) Number of patients to whom MAT was initially administered in the emergency department for Subsequent to an OUD-related encounters | 6 |
| 3b) Number of patients to whom MAT was initially administered in the emergency department for Subsequent to an overdose encounters | 4 |
| 4. Number of patients engaged by Certified Peer Recovery Specialist | 3 |
| 5. Number of patients prescribed buprenorphine (or equivalent) for home induction | 2 |
| 6. Number of patients prescribed naloxone upon discharge from emergency department | 2 |

### Popup Notifications

There are several pop up notifications that occur to notify a user.

- System Timeout: A security warning that appears after 15 minutes of user inactivity.
- The user will be automatically logged out upon 20 minutes of inactivity

Message from webpage

Your current session will expire in 5 minutes. Click OK if you wish to continue.

[ OK ]  [ Cancel ]
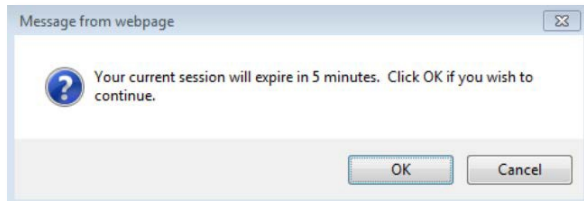
- Data validation error: Appears when the system checks the entered data and finds an error.
  - Invalid entry (i.e. negative number)
  - Deleted existing data

## Reports

The Reports tab is where users can generator real-time reports, meaning if a user enters data and runs a report immediately after, the recently entered data will be reflected in the report.

The reports tab presents several options.

- Focus
    - Name of the project – Opioid LAN
- Domain
    - Measures individualized for singular comparison
- Report Type
    - Ratio Grid Report
    - Ratio Grid Report w/ graph
- Series 1, 2, 3
    - User must select at least 1 series to report. Series 2 and 3 are optional if a user wishes to provide comparisons
- Start Date
    - Select starting month for report
- End Date
    - Select ending month for report
- Period
    - Months – Monthly reporting timeframe
    - Quarterly – Quarterly reporting timeframe
    - Years – Annual reporting timeframe

| Focus: | Opioid LAN | Series 1: | demo hospital | Start Date | October 2019 |
|---|---|---|---|---|---|
| Domain : | All Ratios | Series 2: | <--Optional: Select a hospital or group--> | End Date | April 2020 |
| Report Type: | Ratio Grid Report | Series 3: | <--Optional: Select a hospital or group--> | Period | Months |

| View | Export - PDF | Export - Excel | Export - CSV |
|---|---|---|---|

Drop Filter Fields Here

| Numerator | Denominator | Factor | Value |
|---|---|---|---|

| Facility △ | Measure | 2019M10 | | | |
|---|---|---|---|---|---|
| | | Numerator | Denominator | Factor | Value |
| ⊟ demo hospital | 1. Total Number of Opioid Use Disorder encounters in the emergency department | 25 | 1 | 1 | 25.000 |
| | 2. Total Number of Opioid Overdose encounters in the emergency department | 22 | 1 | 1 | 22.000 |
| | 3a) Percentage of patients to whom MAT was initially administered in the emergency department for Subsequent to an OUD-related encounters | 12 | 25 | 100 | 48.000 |
| | 3b) Percentage of patients to whom MAT was initially administered in the emergency department for Subsequent to an overdose encounters | 9 | 22 | 100 | 40.909 |
| | 4. Percentage of patients engaged by Certified Peer Recovery Specialist | 3 | 47 | 100 | 6.383 |
| | 5. Percentage of patients prescribed buprenorphine (or equivalent) for home induction | 2 | 47 | 100 | 4.255 |
| | 6. Percentage of patients prescribed naloxone upon discharge from emergency department | 2 | 47 | 100 | 4.255 |
| demo hospital Total | | 75 | 190 | 100 | 39.474 |

## Measure Calculations

Factor: this field is not used for Measures 1 and 2 since they are numerators only. It is used for Measures 3-6 to calculate the percentages.

Denominator: this field is not used for Measures 1 and 2 since they are numerators only. It is used for Measures 3-6 to calculate the percentages. See below for the specific calculations of each measure.

Measure 1=        Numerator only

Measure 2=        Numerator only

Measures 3a=      Measure 3a / Measure 1

Measures 3b=      Measure 3b / Measure 2

Measure 4=        Measure 4 / (Measure 1 + Measure 2)

Measure 5=        Measure 5 / (Measure 1 + Measure 2)

Measure 6=        Measure 6 / (Measure 1 + Measure 2)